Application For Parade and/or Assembly Event Permit
Application is hereby made for a parade and procession permit as required by Sect. 24-6 of the Farmington City Code

1. Sponsoring Organization: _______________________
   Phone: _______   E-mail:______________________   FAX: _____________________

2. Purpose of Event: _______________________

3. Type of Parade:  
   ☐ Parade    ☐ Assembly    ☐ Run/Walk    ☐ Bikeathon
   ☐ March    ☐ Ceremony    ☐ Exhibition    ☐ Pageant
   ☐ Show    ☐ Sporting/Athletic Event    ☐ Fun run/race
   ☐ Fundraising Event    ☐ Procession of any kind
   ☐ Candle Light Vigil
   ☐ Other: __________________________

4. Responsible Contact Persons of Sponsoring Organization:
   A. Chairperson Name: ____________________
      Address: ____________________________
      Phone: ______________________

5. Date of Event: ______________
   Start Time: ____________  Finish Time: ______________

6. Route to be traveled: ________________________________
   Starting Point: ______________  Ending Point: __________________________

7. Composition of Event:
   A. Number of Persons: ______
   B. Number of Animals: ______  Types of Animals: __________________________
   C. Number of Vehicles: ______  Types of Vehicles:_______________________

8. Portion of Street to be occupied: (Check one)
   ☐ All of the Street    ☐ Half of Street    ☐ Other (Specify)

Contact Sharon Bass for information on where to turn in application:
E-mail to: sbass@fmrtn.org
Phone: (505) 599-1001
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9. Event Areas: (Describe Location by Street Name)

________________________________________________

10. Event Starting and/or Check In Time: _______________________

11. Minimum speed: ___________ Maximum Speed: ________________

12. In the event of a parade, please list the Parade Marshals:

   A. Name: ______________
      Address: ______________
      Phone: ______________

   B. Name: ______________
      Address: ______________
      Phone: ______________

The applicants and participants of the event agree to the following:

A. The above information is true and correct.
B. All participants shall conduct themselves in an orderly and law-abiding manner.
C. No participant shall be allowed to carry any weapons, firearms, firecrackers or explosives;
D. The participants shall peacefully assemble and disassemble;
E. In case of emergency or civic disorder, the event will peacefully disband upon order of the Police;
F. In the event of a parade, march, or any other procession:
   a. The event will be conducted without unauthorized stops or delays;
   b. The Event will be conducted along route designated in the Event Permit and will not be deviated therefrom. A copy of the Event Permit will be on the person of the event chairperson during the event.
G. It is the responsibility of the applicant to ensure participants follow the above rules.

Applicant’s Signature
Date

Received By: Date

Department Head
Date
Approval

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